

The Tax Shop TaxEy — Packages & Services

Updated draft (March 2026) — revised payroll clarity + tiered UIF pricing



Package Options

Fees are per month in advance. Fees are excluding VAT unless otherwise stated.

Our Service Packages

Package	Bronze	Silver	Gold	Rose Gold	Platinum	Titanium
Standard service focus	Sole-prop bookkeeping (simple)	Bookkeeping (simple) — no payroll, no VAT	Bookkeeping (simple) — with payroll OR VAT	Bookkeeping (simple) — with payroll AND VAT	Business package (enhanced support)	Full inclusive package*
Fee from (per month)	R2,600	R4,500	R7,000	R8,500	R12,500	R17,000
Typical turnover band	Under R1 million	Over R1 million	R1m – R5m	R5m – R10m	R10m+	As required (incl. services)

* Titanium package includes all services we offer up to a limitation of 100 employees; thereafter a tailored package will be designed.

Payroll: what "Payroll Included" means (for Gold / Rose Gold / higher)

Payroll included (Full Payroll Processing)

Payslips, employee changes, monthly EMP201 submissions, bi-annual EMP501 reconciliation, and IRP5/IT3(a) certificate season support.

Payroll (Fair Use)

Pricing assumes clients provide complete payroll input reports by the agreed deadline and processing remains within standard complexity. Where payroll inputs require significant manual reconstruction, repeated reruns, or additional processing, we will quote a payroll add-on or charge per payslip (where applicable).

Statutory Payroll Compliance (UIF & COID)

These services reduce the administrative burden associated with employee-related statutory obligations and help keep your business compliant.

UIF registration (employer)

Form: UI8

Frequency: Once-off*

Rate: R2,500

UIF monthly return (tiered)

Form: UI19

Frequency: Monthly*

Rate: See tiered pricing below

Workmen's Compensation registration (COID)

Form: W.As.2

Frequency: Once-off*

Rate: R2,300

Workmen's Compensation return (COID)

Form: W.As.8

Frequency: Annually

Rate: R1,900

Payroll — Tiered Retainer

R550

1–5 employees

Monthly fee from

R750

6–15 employees

Monthly fee from

R990

16–30 employees

Monthly fee from

R1,350

31–50 employees

Monthly fee from

 **51+ employees:** Quote

Employee Tax Services (PAYE / SDL / UIF)

PAYE/SDL/UIF registration

R2,500

Once-off

PAYE/SDL/UIF deregistration

R1,200

Once-off

Notice of objection

R1,500

Once-off

Reconciliation (electronic payroll file)

R2,750

Bi-annually

Reconciliation (manual capture)

R2,750 + R400 per employee

Bi-annually

Business Registration Services

Description of service	Form	Frequency	Rate (ZAR)
CC amendments	CK2	Once-off*	R1,000
CC to Company conversion	Various	Once-off*	R3,500
Company amendments	CORs	Once-off*	R1,700
Company registration	CORs	Once-off	R3,500
CC/Company annual return	CORs	Annually*	R1,200

Taxation Services Overview

Service	Frequency	Monthly fee from (ZAR)
VAT Return	Bi-monthly / Monthly*	R1,000
Income Tax Return — Companies	Annually	R4,600 – R16,200
Income Tax Return — Individuals (Simple)	Annually	R2,700 – R4,200
Income Tax Return — Individuals (Complex)	Annually	R900 – R5,000
Income Tax Return — Trusts	Annually	R2,300+

Additional Tax Services



Tax Clearance

Frequency: Once-off

Rate: R1,200



Tax Directive Application

Frequency: Once-off

Rate: R1,200



SARS Correspondence

Frequency: Once-off

Rate: R950

Notes

- *Once-off services are billed once. Monthly retainers are billed monthly in advance.
- Where per-payslip pricing applies (exception cases), this will be confirmed in writing per client.

Website: www.taxshoptaxey.com

Ready to get started?

Contact The Tax Shop TaxEy today to discuss which package is right for your business.

Visit us at www.taxshoptaxey.com or reach out to our team for a personalised consultation.

